

**IUCC Winter Congregational Meeting Minutes**  
**January 29, 2017**

1. Moderator Renae Boyum called the meeting to order at 12:12 p.m.
2. Church Administrator Michael Spindle confirmed that enough congregants were present to establish a quorum.
3. Renae introduced Jim Aynes as the Parliamentarian.
4. The opening prayer was led by Pastor Paul Tellström.
5. Approval of Agenda.

**MOTION:** To approve Agenda. Moved by Gene Price, seconded by Dave Schofield. Motion carried.

6. The 2016 Spring Congregational Meeting Minutes were approved as presented.
7. The Sept. 11, 2016 Special Congregational Meeting Minutes were approved as presented.
8. Dave Schofield, Chair of the Task Force on Bylaws, Policies and Procedures, presented the Task Force's recommendations.

**MOTION:** To approve the Bylaw changes creating the Ministry of Deacons, setting forth its duties, and changing the duties of the Ministry of Worship accordingly. Moved by Dave Schofield, seconded by Tommie Kozlov. Motion carried.

9. Treasurer Mark Allen discussed the 2016 Financial Review and presented the 2017 Budget. He reported that 2016 was a good year financially for both the General Fund and the ECC. Overall for total IUCC for 2016, (minus CIF), the net income was \$87,700 and the adjusted net cash flow was strong at \$82,500. The ECC had a profit of \$73,900, and the General Fund had a profit of \$13,600.

The 2017 Budget is a fairly conservative one as we are forecasting a loss of \$14,900 and an adjusted cash flow loss that is almost neutral at a loss of \$5,700. The Budget anticipates an ECC profit of \$35,900. All revenue and expense figures exclude the Lilly grant amounts as they are essentially just a pass-through amount.

Questions from congregants (with responses from Mark in parentheses) are summarized as follows:

- Why does the narrative use the term "profit" when we are a non-profit? (Understood - we can change the nomenclature.)
- Is there a reserve that would cover us if we don't raise enough money for the capital campaign? (This is all fluid, we don't have exact numbers. We will work with cash flow and lenders to make sure it works. We have \$565,000 in cash, so we have it to dip into if needed.)

- Do we have outstanding loans not related to CIF? (Just the money owed to Cornerstone – we’ve rolled that amount into our calculations.)
- Why are 2017 pledge contributions projected to be down? (We had some deaths in the congregation, and we are expecting some loss of income due to the capital campaign.)
- Would we really need to dip into operational reserves? (We are not planning to do that.)

**MOTION:** To approve the 2017 Budget. Moved by Susie Lang, seconded by Jen Mirmak. Motion carried.

10. State of the Church report: Pastor Paul praised the incredible staff at IUCC. It’s an exciting and critical time for our church. The Long Term Planning Committee is working on how we inhabit who we say we are as a church. He begins his sabbatical in June. Steve Swope is chairing a sabbatical team to plan activities while he is away. Activities will be tied to the Arts in some way.
11. GREENfaith Committee report: Chair Vivian Johnson thanked her team and explained how we are working to institutionalize environmental justice (care for creation) at IUCC in four key areas: Theology and Worship; Institutional Life and Practice; Circles of Awareness and Advocacy; and Connections to a Broader Movement. Once we have completed our tasks and submitted our information, the UCC will determine if we have met the criteria. In response to a congregant’s question (why do we need a designation to do the right thing?), Renae Boyum responded that it’s a public affirmation that we are on a path to achieve these goals. Vivian added that it will encourage the congregation to “go green” in their personal lives as well.
12. Long Range Planning Task Force report: Chair Keith Boyum thanked his team for serving and noted that they have begun to draft goals, objectives, and strategies for congregational consideration. If the Long Range Plan is done well, it can guide leaders in how to proceed. He said we’ll see the team out on the patio talking to people to set goals we can all agree on.
13. Building Task Force progress report: Chair Anne Rosse and task force member Jim Raver thanked fellow task force members and provided an update on their progress. Efforts are focused on having permits and bids in hand for a vote at our May Congregational Meeting. As of today, Anne reports we raised \$82,000 in January, bringing us to \$640,000 for the campaign so far – thanks! She displayed a board with samples of colors and materials for viewing. We are looking to bring a contractor on board to keep us on budget, help with pre-construction design, and oversee bids for the sub trades. She explained the “triangle of value” where we need to weigh Value vs. Cost vs. Time. The budget is tight, and if we add something, we have to take money away from someplace else – we need to determine what is important to us and make wise use of the funds available.

There was some discussion about whether to go with a “design and build” or a “CM at risk” delivery method. Jim Raver explained the BTF had selected a CM at risk delivery method because it gives us more control – the contractor represents us (owner) instead of the architect.

Anne explained that the entry screen would include our UCC affiliation and logo as well as the Micah 6:8 verse in multiple languages. She and Jim showed slides of what it will look like. Jim

reported that the California Building Code already requires many “green” features, and we are complying with those requirements.

Questions from congregants (with responses from Anne Rosse and Jim Raver in parentheses) are summarized as follows:

- Can we have hot water in the restrooms? (That’s not planned, but could be done if someone wants to write a check.)
- Has a final plan been reached and have engineers been hired? (Yes, we are 85% complete with drawings.)
- When will we get a firm price? (When plans are submitted to the City, we’ll start hard pricing.)
- Are we re-landscaping the easement? (Yes, we will be going out to the street.)
- The original plan included a labyrinth – is that still included? (No. It is part of phase 3.)
- Are we sacrificing any parking? (We are losing some in one area, but gaining in other areas. There may be a net loss of a few spots, but we are still within the guidelines set by the City of Irvine.)
- Does the new building include showers? (No, only a restroom.)
- For cars coming from Culver, would drivers pass the driveway before seeing the sign? (Yes, but you’d see them at about the same time.)

Renaë asked congregants to mark May 21 on their calendars for the May meeting, because we will have much to decide.

**MOTION TO ADJOURN:** Moved by Dave Smith, seconded by Keith Dillon. Motion carried. The meeting was adjourned at 1:27 p.m.

The closing prayer was led by Pastor Sarah Fiske-Phillips.

Respectfully submitted,

*Tricia Aynes,*

Clerk of the Administration Board