

Irvine United Congregational Church

Admin Board Minutes

November 18, 2013

Attendance: Mark Allen, Jerrod Anderson, Wayne Banwell, Lindy Garber, Fank Larkin, Jerry Price, Anne Rosse, Michael Spindle, Paul Tellstrom, Pat Sauter;
Guests: Chris Goodrich, Matt Redman

The meeting was called to order at 7:10 PM.

The opening prayer was led by Pastor Paul.

Minutes: Frank moved approval of the minutes; Jerrod seconded. The minutes were approved.

Reports:

Pastor: Paul Tellstrom

- Pastor Paul distributed his report (attached).
- In response to a topic posed in Pastor Paul's report, the Board discussed the prospect of an associate or interfaith membership category for situations in which full membership might not be appropriate given our two requirements of baptism and profession of Christian faith. We have several interfaith families for whom this type of alternate membership could be attractive for the non-Christian member. The board discussed how creating such a category would be consistent with our values but would likely not include full voting rights; however, there was general concern that this membership category not be perceived as "second class." This topic will also likely be discussed at Ministries Board and would require a bylaw change to move forward.
- Mark moved that Member in Discernment status be approved for Matt Redman; Wayne seconded the motion. The motion was approved.

Moderator: Anne Rosse

- Anne distributed her report (attached), noting that the Technology Task Force meets on November 25, not November 28.
- Wear your jeans to church day was successful, with many people staying after service for the workday. Paul commented that it may even have helped stewardship Sunday attendance.
- The IUCC leadership holiday gathering will be on December 15.

Ministries Chair: Pat Sauter

- The music committee has requested that the safe be moved from the choir room. It is estimated that a new drop safe will cost \$500-750.

- Jerrod moved that we allocate up to \$1000 for a new drop safe; Frank seconded the motion. The motion was approved.

Building and Grounds: Lindy Garber

- Everyone agreed that the campus looks very nice after our last workday.
- Lindy reported that bees are getting into the facility so we need to screen exterior vents.
- The leak in the landscaping has been fixed as well as the some of the lights that were not functioning.

Early Childhood Center: Laura Long

- Laura was not present and no written report was distributed.

Treasurer: Mark Allen

- Mark led a review of the October financials (attached). As of the end of October our net income is \$31,400 to the positive, which is \$56,600 above budget. He estimates we should be in about the same position at year's end. As a result, we may not need to make an end-of-year to the congregation to make budget.
- Mark reviewed the pledge comparison report (attached), noting our preliminary pledge estimate for 2014 is \$408,191.
- The Budget Committee will be meeting on December 3.

Website Preview: Matt Redmond and Chris Goodrich

- Matt Redmond and Chris Goodrich presented a preview of the new website, which includes portals for visitors and current members and a documents section.
- The individual ministries will control the content on their pages.
- Comments on the new website were as follows:
 - The reaction was positive to the nice, clean layout.
 - The website can be modified to enable us to sell tickets online.
 - We will add a search feature.
 - The calendar feature still need some work.
 - We should consider videos for the youth and young adult pages.
- Chris is planning to conduct a small visibility study to assess whether site visitors are finding what they're looking for.
- The Board expressed its appreciation to Matt and Chris for their good work.
- The plan is to have the new website launch by Thanksgiving so it will be available to families looking for a church for the Christmas season.
- A postcard is being sent to families new to Irvine; approximately 570 postcards are being mailed, with extras available at the church.

Old Business:

a. Building Project update

- The group discussed the congregational meeting regarding the building project. It was noted that there had been a significant change in tone toward the project since the October Administrative Board meeting. The projected decrease in Phase 1 costs along

with an increase in project contributions led to new optimism from the Building Committee.

- An email with the resolution will be going out to the congregation in advance of the November 24 congregation meeting.
- In the building project budget documents there is a reference to a \$42,000 payment from the ECC to IUCC. It was clarified that this is an annual item in the ECC budget.

New Business:

a. Eagle Scout fundraiser

- Frank submitted a request that the eagle scouts be permitted to send an email fundraiser to the church email list.
- Our current practice is not to send emails that are not directly related to church business, and there was general concern about setting a precedent we could not sustain.
- After further discussion Frank withdrew the request.

Next meeting will be Monday, December 16, at 7:00pm.

Wayne moved to adjourn, and Frank seconded. The meeting was adjourned at 8:51pm following a prayer by Pastor Paul.

Respectfully submitted,

Jerry Price

Clerk

Administrative Board