

Irvine United Congregational Church
Admin Board Meeting
June 21, 2010

Attendance: Keith Boyum, Cheryl Arguile, Paul Tellström, Wayne Banwell, Keith Boyum, Cindy O'Dell, David Carruthers,

Guests: Don Bjorklund, Lindy Garber, Doreen Smith, Michael Spindle

The meeting was called to order at 7:05 PM. Keith Boyum led us in the opening prayer.

Minutes: The minutes of the May meeting were reviewed. David Carruthers moved we approve the minutes. Wayne Banwell seconded the motion. The motion carried.

Child Care Center – Doreen Smith

On June 10th, the IUCC Child Care Center was inspected by the County licensing agency and they found no violations but did specify the following improvements should be done as soon as possible: a new climbing structure on the 3 and 4 year old playground, new blinds in the girls bathroom and a new wood perimeter around the sandbox on the 3 and 4 year old playground. Additionally, Doreen suggested some follow up projects for the Child Care Center and included recommendations in her report. She anticipates the cost for the proposed improvements/follow up projects would need to come from the ECC savings account and supplied the board with preliminary figures.

Proposed Interior Project – Her report suggested that the ECC move the three year old classroom to larger room and the two year olds to smaller room – however, this would require a new bathroom in the smaller room. Doreen suggested we convert the current storage room into a bathroom for the two year olds. Michael Spindle pointed out there could be many other issues with such large conversion projects and the consensus of the Board was that this project should be abandoned for the moment.

An Open House for parents is scheduled on the 17th and the 24th from 10 AM to 1PM. Doreen would also like to get the local newspaper to interview our preschool director about our garden.

Early Childhood Center Budget:

Doreen walked us through her new budget and is suggesting a 2.5% increase starting in Sept. 2010. She also wants the teachers to get a 4% raise and asked the board how that could be done as the current budget has already been approved. Doreen's view is that an increase at this level would take the teachers to current market levels. The board discussed the matter and one option is that a pay increase be delayed until January of 2011. Doreen will be giving us a comparison of tuition rates/teachers salaries from other area preschools. The general consensus is that we will address this when we have more information.

Building and Grounds: Lindy Garber

A technician is coming to look at our lights in an effort to make them more energy efficient.

Financial Matters: David Carruthers

David reported we had an up tick in May of \$6500 net income for the month (May had five Sundays). Total revenue was \$44600 income with expenses of \$38100 so we are over in income and under in expenses, yielding a favorable variance of \$6800 for the month.

Two biggest variances were lower Building & Ground expenditures and lower office expenses for the month of May.

Christian Education was over budget in May due to a prepayment for the Fall Sunday School curriculum.

YTD we are still behind by \$16000 of net loss. Utilities are a bright spot at present but that might be subject to change as the weather gets warmer.

ECC is still creating net income of \$2400 for the month with a YTD of \$8000 above budget but expenses are running a little over budget.

To date, the three Sundays in June have brought in \$20500, of which \$18500 is pledged income so we're under by about \$5000 to date in pledged amounts.

Senior Pastor's Report – Paul Tellström

Paul's report touched on many areas:

SCNCUCC Annual Meeting – Paul is now the moderator for this conference for a year. New Music Director has been brought onboard and John St. Marie will begin his duties on August 1.

Director of the Preschool asked Paul to remind us that all non-staff personnel must enter the facility through the church office, not the preschool door.

A thank you party to honor all the hard work done by our interim director, Tina Glander Peterson is being done by the choir and the fellowship committee. His report also reminded us of the many people in our congregation who need our prayers.

Associate Pastor's Report – Paul Tellström for Pastor Elizabeth Griswold

Elizabeth's report included IUCC going Green, Summer Garden Pastors Potluck, and the Ministry for Young People,

Moderators Report: Keith Boyum –

New dates for the leadership retreat are July 16 and 17

Janet Johnson has been nominated to be the IUCC historian. Cindy O'Dell moved that Janet Johnson be our new historian. Wayne Banwell seconded the motion. The motion passed.

Wayne Banwell moved that Melissa Petrofsky be the chair of the Outreach Committee, Cheryl Arguile seconded the motion. The motion passed.

Keith called upon Don Bjorklund to explain the circumstances leading to the motion passed last week by the Ministries Board. Basically, the Advocates for Peace and Justice

wanted some specific guidelines as to what they could do in the way of advocating for issues. Discussion of a motion passed by the Ministries Board:

If either two thirds of the Advocates for Peace and Justice members attending a meeting or two thirds of the Yahoo group agree, IUCC Advocates for Peace and Justice may support issues relating to causes that reflect the core values of the church. Mindful of the motion made by the ministries board, Wayne Banwell moved that if either two thirds of the IUCC members attending a meeting of the IUCC Advocates for Peace and Justice Ministry or two thirds of the IUCC members of the Yahoo Advocates for Peace and Justice agree, then the IUCC Advocates for Peace & Justice may support issues relating to causes that reflect the core values of the church. The motion passed with one 'no' vote.

Fundraising for the finishing of Sanctuary Improvements

Coordinating Council and the Fund Development Committee have sent out a letter to approximately thirty people who knew Hal Thompson requesting fund to finish the sanctuary as a memorial for Hal.

Paul mentioned that we're also going to be doing something to honor Michael Spindle's ten years of excellent service.

Staff Personnel Reviews – Progress Reports

Some of these have been scheduled and will be taking place shortly. The remainder will be done as soon as possible.

Old Business

None

New Business

Expenses for the upcoming Leadership Retreat will be coming out of Admin Board Discretionary fund

The next meeting will be July 19th.

Cindy O'Dell moved we adjourn, Wayne Banwell seconded the motion and the meeting adjourned at 8:30 PM

Respectfully submitted,

Cheryl Arguile

Clerk of the Admin Board